

JOB DESCRIPTION

POST: **GARDENER (Full or Part-time)**

RESPONSIBLE TO: Home Manager (for the service provided)
Head Gardener

Job Purpose: Ensure that the maintenance, development and presentation of the garden is maintained to the highest standard at all times.

Main Responsibilities:

- Demonstrate a working knowledge of general gardening and develop a broad familiarity with the individual care home garden.
- With careful planning, ensure the garden is kept to a high standard throughout the year.
- Maintain shrub and herbaceous borders in the best condition possible, using effective and high quality gardening techniques.
- Keep all lawns regularly mown with neat edges.
- Keep all hedges trimmed as necessary, to keep neatness and encourage establishment.
- Replace and refresh seasonal bedding displays to maximise garden colour.
- Make certain weed, pest and disease control is carried out where and when appropriate or as directed
- Ensure the paths, gates and other hard landscaping are maintained to a high standard.
- Treat residents with courtesy and respect, and encourage their interest in the garden.
- Attend the residents meetings and acknowledge the importance of resident's contributions to the garden.
- Ensure the good name of Colten Care is upheld at all times.
- Attend statutory training sessions for First Aid, Fire Safety, Moving & Handling, Health and Safety and all other training sessions as required by Colten Care.
- Adhere to all Colten Care's policies & procedures.
- Adhere to the Whistle Blowing Policy.

- Be responsible for the health and safety of self, and others, particularly with regard to the use of any garden equipment, substances and plants.
- Report any hazards or potential hazards to the person in charge and take appropriate action where necessary.
- Undertake any other duties or training consistent with the role
- This is not an exhaustive list and may be reviewed at any time to reflect current or changing practices.

COLTEN CARE LIMITED

**PERSON SPECIFICATION
GARDENER (Full or Part-time)**



Criteria	Essential	Desirable
Experience:		
Proven gardening experience	√	
Working in a similar environment		√
Understanding of the Care Home Environment		√
Knowledge/Qualifications:		
Horticultural Knowledge	√	
Nationally recognised horticultural qualification		√
PA1 and PA6		√
Read & Write English language	√	
Essential skills		
Effective communicator		√
Ability to prioritise & organise own work	√	
Ability to work efficiently	√	
Ability to use/maintain garden tools	√	
Essential qualities		
Flexible approach to working	√	
Pleasant & Outgoing Manner	√	
Reliable & Trustworthy	√	
Understanding of confidentiality	√	
Professional appearance	√	